INCORPORATED VILLAGE OF VALLEY OF STREAM

SPECIFICATIONS FOR 2016 FORD FUSION

MANUFACTURER: FORD

MAKE:2016 FORD FUSION

MODEL : S-SERIES
NUMBER OF VEHICLES NEEDED : 2 (TWO)
WHEELBASE: 112.2 "

WHEELS: 16" ALLOY WHEELS

ENGINE: 2.5L -16V + VCT-I 4

TRANSMISSION: 6 SPEED SELECT SHIFT AUTOMATIC

POWER WINDOWS,POWER STEERING, POWER DOOR LOCKS

EXTERIOR COLOR: OXFORD WHITE

INTERIOR COLOR: CHARCOAL BLACK FABRIC: CLOTH
AIR CONDITIONING,AM FMCLOCK RADIO
REAR VIEW CAMERA

DESTINATION/DELIVERY SPECIFICATIONS: SEE EXHIBIT A

INVOICING SEE EXHIBIT A

WARRANTY: 3 YEARS/36,000 MILES BUMPER TO BUMPER
5 YEARS/60,000 MILES POWERTRAIN
5 YEARS/60,000 ROADSIDE ASSISTANCE

MANUALS: ONE (1) OPERATORS MANUAL
ONE (1) WORKSHOP MANUAL ON DISC

DELIVERY DATE: NOVEMBER 15,2015

CONFRIMATION OF ORDER FROM DEALER TO FORD
SEND FAX OR E-MAIL BUILD SHEET AND DETAILS OF ORDER FORM FROM FACTORY TO VILLAGE

OPTIONAL SPECIFICATION FORD ESP PREMIUM CARE PACKAGE
ESP 6 YEARS COVERAGE

EXHIBIT "A"

INCORPORATED VILLAGE OF VALLEY STREAM

MUNICIPAL PURCHASE AND DELIVERY
FOR THE DEPARTMENT OF FLEET SERVICES
~~THREE (3) FORD ESCAPE SE~~
(2) FORD Fusion S

Delivery Specifications:

- For purpose of this bid and subsequent awards, Village holiday closures are typically New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day and the day following, Christmas Eve and Christmas Day. Deliveries generally will not be accepted on those dates.

- Where multiple items appear on a Bid or Proposal request, the Bidder shall, unless otherwise stated by the Village, show the delivery time for each item separately.

- It is mandatory that one the dealership has received the purchase order and the order is placed, a copy of the "Order Dora" or a document from the manufacturer stating that the vehicle ordered was placed on a certain date MUST be sent to Tim Graham Fleet Services Manager within 10 calendar days after the vehicle order has been placed.

- After the build date and final delivery date has been determined between the awarded bidder and the factory, notice (in writing) must be given to Tim Graham, Fleet Services Manager. If the delivery date changes and no notice is given to the Village of that change, the lack of notice will be reflected in the dealership's performance when future proposals are awarded.

- New Vehicle Pre-Delivery Service is to be performed before the new vehicle is delivered to the Village and shall include but may not be limited to the following services:

a) All fluid levels checked and maintained with the proper grade and type of fluids.
b) All vehicles shall have a minimum of 10 gallons of fuel at the time of delivery/inspection.
c) Pre-delivery inspection and service on the vehicles.
d) The interior of all units shall have been cleaned and the exterior washed.
e) The Village shall assume that when the vehicle is delivered, inspection completed and final acceptance is given, said vehicle(s) is ready for immediate and continuous operation.
f) Vehicle delivery shall not take place during inclement weather that could result in permanent damage to the vehicle.

Delivery, inspection and acceptance of all Vehicles shall be completed by either the Commercial Account Manager or an appropriate Dealer Representative who is authorized and able to complete a

thorough inspection of the specified vehicle and who is authorized to sign off on any necessary paperwork to complete the transfer of title for vehicle. If a proper Dealer Representative is not offered when inspection is to be handled, the Village has the right to reject delivery and reschedule inspection and acceptance of said vehicle.

The following items will be prepared and delivered to the Village of Valley Stream at time of delivery:

a) Warranty documentation made out to the Village of Valley Stream

b) All appropriate equipment service instructions and warranty instructions.

c) One (1) complete set of manuals is required. Manual set shall include the following:
   a. Shop manual with electrical schematics

d) Parts manual
e) Service manual
f) Operators manual
g) Owner's manual
h) Keys – Three (3) for each lock on vehicle
i) Copy of original Village Purchase Order
j) Manufacturers Certificate of Origin
k) Title to vehicle

The Village will withhold payment for the unit until the manuals are delivered as required above. In addition to other factors affecting acceptance, the system will not be considered as acceptable to the Village of Valley Stream if any document listed above has not been prepared and delivered. Delivery of vehicle is by appointment only.

Deliver to:

Tim Graham
Fleet Services Manager
175 Arlington Avenue
Valley Stream, New York 11580
516-369-2090

Inspection and Acceptance

- The Dealer shall arrange a final inspection of the complete unit with Tim Graham Fleet Services Manager, prior to final acceptance by the Village. If it is found that the unit does not conform to the specifications as written, the Village reserves the right not to accept the unit until such time as all corrections have been made by the Dealer so as to meet the specifications. If rejection of unit occurs, all costs (transportation, fuel, etc.) shall be at the expense of the Contractor until the City finds the vehicle fully acceptable according to agreed upon specifications.

- All exceptions shall be stated no matter how seemingly minor. The following requirements shall be strictly adhered to:
- Exceptions will be considered if they are equal to or superior to that specified and provided they are listed and fully documented and explained on a separate page that shall be entitle: "EXCEPTIONS TO SPECIFICATIONS". The exception list shall refer to the heading & specification item number (i.e. Engine, item #6);
- Bids taking total exception to specifications shall not be accepted.
- Vehicles will be inspected upon delivery for compliance with specifications. Deviations shall not be allowed and shall be cause for rejection of unit unless they were originally listed in supplier's bid and accepted in writing by the Village of Valley Stream.
- Exceptions to Documents
- The Bidder shall clearly state in the submitted bid any exceptions to, or deviations from, the minimum bid requirements, and any exceptions to the terms and conditions of this RFB. Such exceptions or deviations will be considered in evaluating the bids. Bidders are cautioned that exceptions taken to this RFB may cause their bid to be rejected.

Signage

- No markings shall be added to any product(s) that the Village purchases, specifically, the dealer name, location etc. If any products(s) are delivered with such advertising, the City reserves the right to refuse delivery of said products or, minimally, to have such markings removed satisfactorily to the City before product(s) is accepted.

Insurance Requirements

Vendor, at its own expense, shall procure and maintain workers compensation, general liability and automobile liability insurance so as to cover risks which shall arise directly or indirectly from Vendor's obligations and activities. The Vendor shall furnish the Village of Valley Stream with a copy of the Certificate of Insurance as proof of the Vendor's insurance policies, if requested by the Village.

Payment Terms and Invoice Submittal

Payment terms for the goods shall be net forty-five (45) days upon receipt of an acceptable original invoice and after the vehicles are received, inspected and accepted and all required documentation is received in a format acceptable to the Village.

Invoices shall include the following information:

- Vendor name and address
- Date of Delivery
- Village PO number
- Description of vehicles
- Quantity
- Unit price
- Extended price

- The total amount being invoiced

The Village may withhold payment for reasons including, but not limited to the following:

a) Goods that are defective, inaccurate, flawed, unsuitable, nonconforming or incomplete due to negligence of the Vendor;
b) Damage for which Vendor is liable;
c) Delay in the delivery of the goods;
d) Inability of Vendor to complete the delivery of the goods;
e) Failure of Vendor to properly complete or document any pay request or invoice;
f) The cost to Village, including attorneys' fees and administrative costs, of correcting any of the aforesaid matters.

BIDDER WILL COMPLY WITH THE ABOVE DELIVERY AND PAYMENT SPECIFICATIONS:

_____(PRINT YOUR NAME)

_____(SIGNATURE)