City of Long Beach

ONE WEST CHESTER STREET
LONG BEACH, NEW YORK 11561

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ROSEMARY ALTON,
PURCHASING AGENT

December 30, 2014

New York State Office
Of Government Services

Re: Group 40451 - Award 22898 - Light Duty Vehicles
Form A: Mini-Bid Request Supplement

Dear Sir/Madam:

In accordance with instructions received from Matthew Jones of your office, please be advised that our request for a mini-bid on the attached vehicles should include the following:

- White Vehicle;
- Dark Standard Interior'
- Plow Package;
- Undercoating; and
- Bedliner(s).

Any questions, you are welcome to contact me directly. Thank you!

Sincerely,

Rosemary Alton

Rosemary Alton,
Purchasing Agent